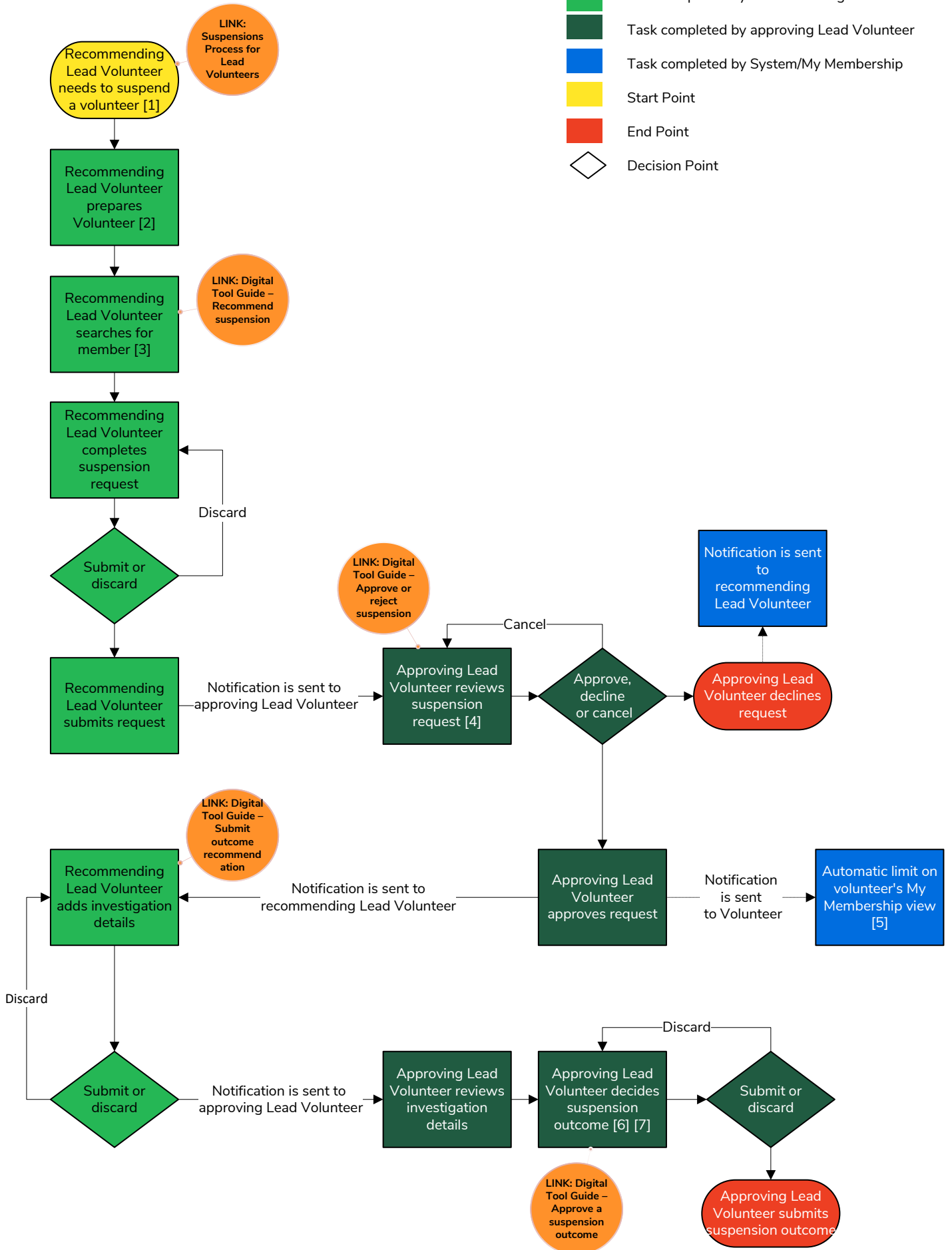


# Suspensions

## Process Flowchart

### Key

- Task completed by recommending Lead Volunteer
- Task completed by approving Lead Volunteer
- Task completed by System/My Membership
- Start Point
- End Point
- Decision Point



# Suspensions

## Process Flowchart

### Footnotes

- [1] This can either be a Lead Volunteer (except Group Lead Volunteer) or a Suspension Lead. [Also referred to as 'suspending authority']
- [2] Be mindful of the impact suspension can have on the volunteer. It's important to remember Scout values of integrity, respect and care. It's recommended the Lead Volunteer arranges a conversation with the volunteer to inform them of the suspension. Communication in writing must follow before the suspension is added to scouts.org.uk.
- [3] See 'Member search' within My Membership
- [4] This can either be a Lead Volunteer (except Group Lead Volunteer) or a Suspension Lead. [Also referred to as 'approver']
- [5] The suspended Volunteer will be able to see their own profile and learning only.
- [6] The Suspension outcome options are: 'Reinstate', 'End Membership' or 'End Member Role'. The approving Lead Volunteer must provide reasons for their Decision.
- [7] If the Volunteer was suspended due to overdue learning or no valid criminal record check application (and they have a full role), they will be automatically reinstated when they complete their learning or submit a criminal record check application.

### Further Information

**Last reviewed:** 29 April 2025

If you have been sent this process flowchart, please ensure you are viewing the most up-to-date version. You can download the latest version going to: <https://www.scouts.org.uk/volunteers/volunteer-experience/digital-tool-guides/suspensions/>

or clicking the button below:

[Digital Tool Guide - Suspensions](#)