



Information Pack

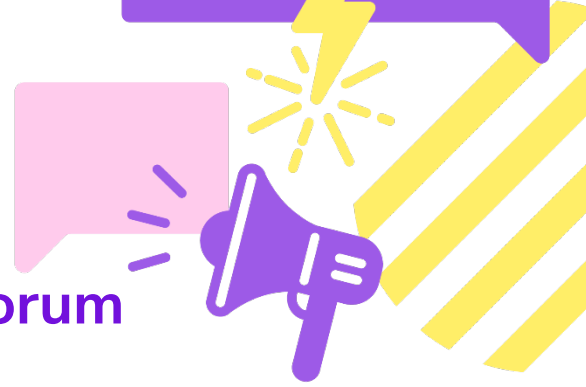
Belfast

29 March 2025



Congratulations!

You're coming to the UK Youth Forum



So... what is it?

The UK Youth Forum (UKYF) is all about putting young people in the driver's seat of Scouts. We want to listen to and act on the ideas of our young people as we shape the future of Scouts in the UK.

We are bringing together young people (like you) from across the UK to hear their voices, exchange ideas, and explore solutions that will shape the future of the movement. The UK Youth Forum plays a key part in ensuring young people have a voice at all levels of Scouts. It's time to **#SpeakUpSparkChange!**

Who's taking part?

Every young person across UK Scouts has the opportunity to take part, whether it's through our self-led activities or in joining us at one of the in-person forums. The more voices we hear the more we'll **#SparkChange!**

We're hosting four **in-person events** (one in Manchester, Oxford, Belfast and Edinburgh). Every English County, Welsh Area, Scottish Region and NI District have been invited to send six delegates to one of the events. Most delegations are made up of:

- **2 Scouts** (aged 10.5 - 14)
- **2 Explorers** (aged 14 - 18)
- **2 adult volunteers** (at least one is aged 18 - 25)

If you have friends who aren't able to represent their area at the in-person events, and they still want to be part of the UKYF, then don't worry! We've also got some local **self-led activities** that your leaders can run at your own groups – just search "UK Youth Forum" in the [Activity Finder](#).

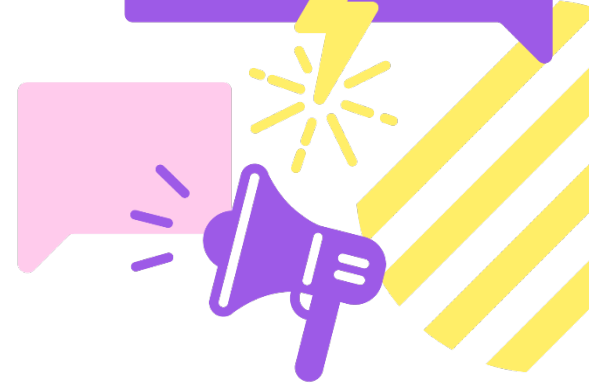
Who's organised it?

We've got a team of dedicated volunteers from across the UK who've been working behind the scenes to bring you these events. You can find out more about the UK Youth Team at www.scouts.org.uk or follow them on social media @Scouts_UKYouthTeam.



On the day

What's happening?



We can't wait to welcome you to the event in Belfast! Check out the information below for a clearer picture of what's going to happen...

Location: NI Assembly Buildings, Stormont

Date: Saturday 29 March 2025

Time: 10:00 – 17:20 (Registration is open from 09:15-09:50)

Address: Ballymiscaw Road, Belfast, BT4 3XX

How do I get there?

By car: Access from the main road network is from the A55 (accessible from the M3/M1 via Westlink). Use the Massey Avenue gate, located just off of the A55 and Belmont Road, as others aren't available at weekends. Car parking is available on site in the visitor car park, with a coach drop off/pick up point available. All vehicles will have to pass through a security screening when entering the estate. Don't worry if the gates don't open straight away, someone is on their way!

If you need accessible parking, please let us know so we can organise this for you.

By public transport: Belfast Grand Central Station is the main station for the city, located in the west of the city centre. Metro bus services leave from Donegall Square in the city centre, a short walk from the station.

From the city centre, you can take the Glider G1 East towards Stormont. This drops you at the bottom of the hill on Upper Newtownards Road. Metro buses also stop much closer to the Parliament buildings, these being 3g and 3h.

Where do I go when I arrive?

When you arrive, there'll be some friendly faces to guide you in the right direction. Enter through **the main doors**, by the iconic pillars, then follow the signs and smiling faces to make your way to the registration desk to get checked in and start your UK Youth Forum journey!

Please note: Venue security will be conducting **bag checks** at the door. There will also be **metal detectors**. Don't panic – it's just to keep everyone safe. Make sure to leave enough time to get through!



What will I be eating?

A simple lunch will be provided on the day, along with some snacks, and refreshments throughout the event. We've already got all your dietary requirements from the registration form, but we'll confirm these on the day with you too.

Please note: all UKYF events are **nut free**. Please ensure you don't bring any foods or drinks containing nuts with you! This is to protect those with a severe allergy.

What do I wear?

We're asking all delegates to wear their own group/district/county scarf (or necker, or neckie, or whatever you call it), but feel free to wear something comfortable otherwise – we love to see a Scouts hoodie though!

What's the plan for the day?

Registration is open from 9:15am, and we'll get the day started at 10am **sharp**. Your delegation will be assigned a group for the day who you'll move around various interactive sessions with. These are designed to get your brain juices flowing and give you plenty of opportunities to share your voice. At our **Belfast event**, we have a very exciting activity planned after lunch, with the day finishing up around 5:20pm.

You'll get a breakdown of your group's plan for the day when you arrive and don't worry, there'll be lots of friendly faces to guide you to the right place. We've also planned for plenty of breaks and time to get to know each other! Here's an outline of the general plan for the day:

Time	What's Happening
09:15	Registration opens
10:00	Opening session in the Great Hall
10:50	Break
11:05	Workshop 1
12:05	Workshop 2
12:55	Lunch
13:35	Fun activity
14:15	Workshop 3
15:10	Workshop 4
16:05	Break
16:20	Workshop 5
17:05	Closing session in the Great Hall
17:20	Home time!



What if something goes wrong?

No need to panic! We've got an excellent team to help you with anything you need on the day. We'll have an Operations Centre (sounds a bit like NASA, doesn't it?) on-site, with our team working to ensure everything goes smoothly. We've done a full risk assessment, and we have dedicated first aiders, including mental health first aiders, and lots of other support measures. Plus, there'll be venue staff on-hand to help too. Check out the section below on support and if you have any issues on the day, just speak to someone.



Is the venue accessible?

If you need anything to make the event easier or more comfortable for you, just let your delegation lead know - they'll make sure we know, and that it's included on your sign-up form. [You can check out the accessibility arrangements of the Stormont Assembly Buildings here.](#)

Our team is reviewing all the accessibility needs submitted in the registration forms, and we're working hard to ensure everyone's needs are met. If there's anything you forgot to mention at registration, please get in touch so we can make the correct adjustments, to give you the best possible experience!

Here is some other helpful venue information and accessibility details:

- The Stormont Assembly Buildings are wheelchair accessible, and we'll have accessible routes marked out on the day.
- The venue has male, female and accessible toilets.
- We'll have all presentation slides available in printed form (in large font size and on different coloured paper).

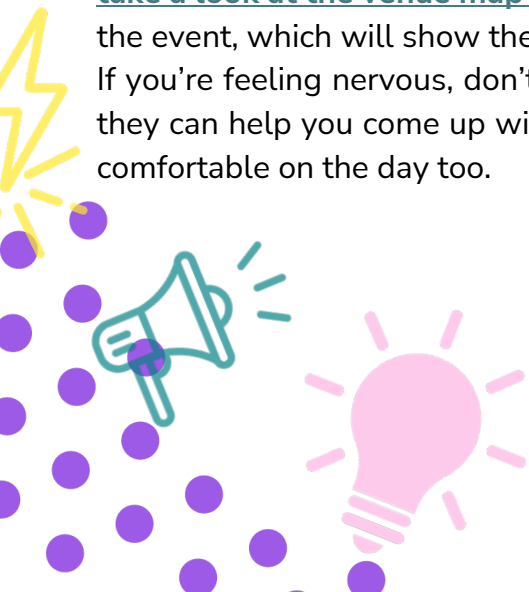
What if I need support during the event?

Your delegation lead is your go-to person if you need help. You'll also see UKYF Delivery Team members around the venue - they'll be easy to spot and happy to help. Here's some information which might help in the meantime...

Feeling safe in a new place

If you're not sure about being somewhere new, why not **check out the venue in advance?** [You can take a look at the venue map and virtual tours here.](#) We'll also try to share a specific map before the event, which will show the areas we're going to be using.

If you're feeling nervous, don't worry – you're not the only one! Talk to your delegation lead and they can help you come up with a plan. We've got lots of ways to support you and help you feel comfortable on the day too.



Meeting new people

Lots of people at the event will be meeting for the first time! There will be activities to help you get to know other, and your delegation lead will make sure you're supported. If you feel overwhelmed, there will be quiet spaces where you can take a break.



Quiet Spaces

The Forum will be a busy day for everyone, so we've scheduled regular breaks throughout the day to ensure everyone gets some down time. If you do need to step out of a session at any time to take a break, that's totally okay. We'll have a quiet space away from the main sessions, where you can take some time to yourself and have a bit of peace. The quiet space will be clearly marked on the day, and a member of our team will be on hand to help if you need anything.

First Aid and Mental Health Support

First aiders and mental health first aiders will be onsite throughout the day. You'll be able to recognise them easily if you need support. Don't be afraid to reach out if you need to!

Prayer Rooms

If you need to pray, there will be a prayer space available. These will be signposted so you can find them easily.

InTouch Processes

If you need to get in touch with someone at home (or if home needs to contact you), each delegation will have a designated InTouch person who will maintain contact through the Operations Team. To find out who your delegation's InTouch contact is, check with your delegation lead.

Staying Safe: Yellow Card

If something doesn't feel right, you can talk to any adult volunteer at the event. They'll report it to the UK Safeguarding Team, who'll take action right away. You can check out the [Yellow Card here](#).

Reporting Issues

On the day, there'll be a process in place to report any issues to the Operations Centre. This is for everything from being a bit short on loo roll to making us aware of something that might need more of our attention or resources. If there is an emergency or incident during the day, we'll be following the guidelines on the [Purple Card](#).

Got any other questions?

[Check out the UK Youth Forum page on the Scouts website here.](#)

If you still have any questions, give us a shout on ukyf@scouts.org.uk and we'll get back to you as quickly as we can.

We can't wait to see you on 29th March. Get ready to
#SpeakUpSparkChange!

