

APPENDIX 2: Personal Learning Plan Template

Learning Opportunities	Learning Method	Learning Required? (Y/N)	Planned Learning Completion Date	Actual Learning Completion Date
Getting Started				
Personal Learning Plan (02)				
Essential Information (01)				
Safety				
Safeguarding				
Tools for the Role (Managers and Supporters) (04)				
General Data Protection Regulations (GDPR)				
Trustee Introduction (for Executive Committee members)				
Training for All Appointments				
Delivering a Quality Programme (12A)				
The Fundamentals of Scouting (05)				
Scouting for All (07)				

Learning Opportunities	Learning Method	Learning Required? (Y/N)	Planned Learning Completion Date	Actual Learning Completion Date
Administration (11)				
First Aid (10)				
Leadership and Management Training				
Managing Time and Personal Skills	e-learning			
Leading Local Scouting	e-learning			
Finding, Appointing and Welcoming Volunteers	e-learning			
Keeping, Developing and Managing Volunteers	Video and learning guide			
Planning for Growth	Video and learning guide			
Enabling Change	Video and learning guide			
Building Effective Teams	Video and learning guide			
Dealing with Difficult Situations	Video and learning guide			
Safeguarding for Managers and Supporters	e-learning			
Project Management	e-learning			
Decision Making	Animation and learning guide			
Executive Committees and Being a Trustee	e-learning			

Learning Opportunities	Learning Method	Learning Required? (Y/N)	Planned Learning Completion Date	Actual Learning Completion Date
Getting the Word Out	e-learning			
Financial and Physical Resources	Video and workbook			
Supporting the Adult Training Scheme	Workbook			
Safety for Managers and Supporters	Workbook			
Skills of Management	Skills Course			
Achieving Growth	Skills Course			
Meeting the Challenges	Skills Course			
Additional modules (if relevant to your role)				
Running Safe Activities (17)				
International (19)				
Facilitating (28)				
Presenting (29)				
Supporting Local Learning (30)				
Planning a Learning Experience (31)				
Planning a Learning Provision (33)				
Learning Opportunities	Learning Method	Learning Required? (Y/N)	Planned Learning Completion Date	Actual Learning Completion Date
Managing a Learning Provision (34)				
Mentoring and Coaching (39)				