

Participant Cards

We have decided when and why we are having a residential experience.	We have to send/collect information to/from parents about the experience.	We have planned a programme for the experience.	We have an equipment list.	Appropriate Personal Inquiries have been made for adults attending the Residential Experience
We have decided on a timetable for planning the experience.	We need to produce an appropriate 'kit list' for the young people, so they know what they need to bring on the experience.	We have visited the venue and know what facilities are available to us for the experience.	All equipment has been checked and is in good order prior to the experience and we understand why this is important for safety and efficiency.	We have identified what skills and roles we need from our Adult Team running the experience.
We know what transport is available to get us to our venue with the associated benefits and problems.	We have to notify the right people about the Residential Experience.	We have the resources we need, human, material and financial to run the programme we have planned for the experience.	We know how to erect and maintain the appropriate tents, if these are to be used.	We know how many Adults we need for the experience.
We know about the possible venues and have visited them before booking.	We have the correct permits in place for a running the experience.	We have alternative plans for the programme in case of adverse weather.	We know how to use different kinds of stoves and understand the risks involved with each.	We have allocated roles based on skills and experience to the Adult Team.
We know the ratios of adults to young people required for each section.	We have created a budget, calculated costs and individual fees.	We know the Scout Associations safety rules and guidance for any activities we may undertake during the experience.	We know how to use different kinds of lamps safely and understand the risks involved with each.	We have fully briefed the Adult Team before the experience, and have planned in time to have staff meetings during the experience.
We know what rules and regulations there are when running a Residential Experience.	We have set up an appropriate InTouch system for the experience	The programme we have planned is balanced, and varied, with the appropriate time given to games, reflection and ceremonies	We know how to create different camp gadgets and have ensured we have the resources available to us for the experience.	We have planned for any training our Adult Team might require.
We have completed the relevant risk assessments.	We know what emergency procedures are in place at the venue.	We know the procedure for reporting accidents.	We understand the need to maintain personal hygiene and have planned for the needs of privacy for young people.	We know how to deal with issues like homesickness and bedwetting.
We have a First Aider and appropriate first aid equipment.	We have prepared a menu that takes into account the programme, the facilities, the weather conditions and dietary requirements.	We know how to work out how much food we will require.	We know how to safely and environmentally dispose of waste.	We know how to safely cook over an open fire
We know how to make sure the water supply is safe for human consumption	We know how to maintain hygiene standards when handling, preparing and storing food.	The venue we have chosen has facilities that that are appropriate for the young people on the experience.	We know where to go to get information about local facilities.	We know the rules and regulations of the venue.
We have included facilities available at the venue in our programme planning.	We have planned the appropriate layout of venue, taking into account rooms available, local geography (if outside) and onsite amenities.	We will leave the venue in an acceptable condition.	We know the dangers of Carbon Monoxide poisoning and how to prevent it.	