

Group district change form (C3)

UK HQ keeps a record of all group, district and county registrations. Use this form to inform UK HQ of a group moving to a different district.

This form is used to collect personal data about you to enable us to process this change. Personal data submitted on this form will only be accessible to authorised individuals. All data you provide is handled securely following our Data Protection and Data Retention policies. For more information, visit scouts.org.uk/dppolicy.

Group to be moved	
County/Area/Region name	
Name of district group is leaving	
Name of district group is joining	
Group name	
Registration number	

Please fill in any change in details	
Details that are not changing can be left blank. Any other changes not listed can be made directly in Compass without notifying HQ by the District Commissioner, Group Scout Leader or Group/District Administrator.	
New group name	
New meeting place type	Freehold Leasehold Rented
New meeting place address	
Change to sponsoring authority	
Change to group type	Air Sea Land

Reason for change
If appropriate, briefly include any relevant background information. This may be stored in the Heritage Collection to help us understand and share the local history of groups. Please do not include any personal information.

Date of change	
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Approval from district group is leaving This form should be completed by the Commissioner, Secretary or Chair on behalf of the relevant Executive. We may contact you to verify this request.	
Name	
Role	
Membership number	
Date	

Approval from district group is joining This form should be completed by the Commissioner, Secretary or Chair on behalf of the relevant Executive. We may contact you to verify this request.	
Name	
Role	
Membership number	
Date	

Once completed, please submit this form to the Support Centre at support@scouts.org.uk. These changes will then be made on Compass, and a permanent record stored in the Heritage Collection.