

## New group/district registration form (C)

UK HQ keeps a record of all group, district and county registrations. Use this form to inform UK HQ of a new group or district.

New sections can be created directly in Compass without notifying HQ by the Group Scout Leader or Group Administrator. Please contact UK HQ directly for county registrations and above.

This form is used to collect personal data about you to enable us to process this change. Personal data submitted on this form will only be accessible to authorised individuals. All data you provide is handled securely following our Data Protection and Data Retention policies. For more information, visit [scouts.org.uk/dppolicy](https://scouts.org.uk/dppolicy).

Group/district to be registered			
County/Area/Region name			
District name			
Group name (if applicable)			
Sponsoring authority (if applicable)			
Group type (if applicable)	Air	Sea	Land

Contact details			
Meeting place type	Freehold	Leasehold	Rented
Meeting place address			
Correspondence address			
Contact phone number			
Contact email address			

Date of opening	
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Approval	
This form should be completed by the Commissioner, Secretary or Chair on behalf of the relevant Executive. Group openings require District approval, and District openings require County approval. We may contact you to verify this request.	
Name	

Role	
Membership number	
Date	

Once completed, please submit this form to the Support Centre at [support@scouts.org.uk](mailto:support@scouts.org.uk). These changes will then be made on Compass, and a permanent record stored in the Heritage Collection.