

New adult induction checklist

Tasks	Completed
Aware of the local and group structure & vision	
Group info given – timings, contacts	
Role discussed	
Assigned to a section	
Met with the group	
Mentor/buddy assigned	
DBS processed	
Met with the AAC or date agreed	
Badges and programme explained	
Safeguarding – Yellow card given/signposted Safe-Scouting – Purple card	
Shadowing opportunity given	
Session outline and routine given	
Timetable given	
Policies, rules, behaviour management made aware	
Introduced to training adviser/manager and modules explained	
Review/Check-in date set	