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| **Name of activity, event, and location** | **1st Anytown Scouts – Parade - Example** | **Date of risk assessment** | **1 April 2022** | **Name of person doing this risk assessment** | **Leader one (working with others)** |
| **Date of next review** | **1 April 2022 or before next parade** |

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| **What hazard have you identified? What are the risks from it?** | **Who is at risk?** | **How are the risks already controlled?**  **What extra controls are needed?**  **How will they be communicated to young people and adults?** | **Review & revise.**  **What has changed that needs to be thought about and controlled?** |
| **A hazard** is something that may cause harm or damage.  **The risk** is the harm that may occur from the hazard. | For example: young people,  adult volunteers,  visitors | **Controls** are ways of making the activity safer by removing or reducing the risk from it.  For example, you may use a different piece of equipment or you might change the way you do the activity. | Keep **checking** throughout the activity in case you need to change what you’re doing or even **stop** the activity.  This is a great place to add comments which will be used as part of the review. |
| **Uneven terrain** – leading to increased risk of other hazards. Additional consequences of being lost and exhausted. | All those taking part | Make sure routes are suitable for all participants – consider any reasonable adjustments for those with additional needs and the physical capabilities of all, particularly those in younger sections.  Consider transitions between surfaces and trip hazards.  Have good stewarding to keep people on the correct course and remind them of any particular physical hazards.  Provide clear instructions regarding the route and designat a parade leader to ensure the route is followed. |  |
| **Unauthorised use of route** |  | Ensure an early conversation is had with those with responsibility or control of the land which the route covers.  This may be a landowners, but most often will be a public road or pathway and permission may be required from the local authority and police. |  |
| **Meeting up / Setting up to start** |  | Have a safe space to meet and form up the parade. If possible away from roads.  Have stewards to help inform participants and to monitor any traffic.  Brief all participants on the event and of all controls put in place that they need to follow.  All participants are informed of the meeting point, starting time and what the parade and service entails  Check everyone is present and be clear on headcount for regular chevcks throughout the event. |  |
| **Roads and traffic** – injuries from collisions between vehicles and people. | Young people, leaders | Has an application been made to the Council for the road closure.  Will the Police will be undertaking the ‘rolling road closure’ with the assistance of Stewards to stop the traffic on the roads that the parade is moving on?  Do any stewards need to undertake training to support the road closure.  All Stewards have received written notification of what is expected of them, the route that is being taken and who to contact if a situation occurs.  If possible, choose a route with minimal use of roads without a footpath.  Brief young people on safety around roads and expected behaviour.  Adults directly supervise any crossing (one on each side of the crossing point). Use designated crossing points if possible, supported by stewards in HiViz.  Leaders at the front and back of the group wear hi-visibility jackets. |  |
| **Weather** – rain before and during the hike, hot weather causing heat exhaustion or sun stroke. | Young people, leaders | Monitor weather forecast in advance. If extreme heavy rain forecast then plan alternative if possible.  Advise participants on suitable clothing to wear and carry (including sun protection and waterproofs).  Everyone to bring a filled water bottle. If it’s very hot ensure leaders keep checking that participants are coping with conditions.  Review route before and during the hike considering weather conditions, for example, if it’s too hot or wet to continue. Make sure routes have escape routes or alternatives. |  |
| **Parade disperses –**  Dismissal from Church or War memorial | Young people, leaders | Members of Parade and supporters advised to take care as the area around the finish point at the School will have traffic movement.  Leaders for each Group/Section are responsible for checking off and dismissing their own members.  All children will stay with their respective Leader until they are handed back to parents in a controlled manner, or the parents have given permission for the older children to go home by themselves.  Stewards in place to help monitor. |  |
| **Emergencies** | Young people, leaders | All Group Scout Leaders/Leaders should have an emergency contact for each young person attending the parade.  A small First aid kit to be taken with the Group, a larger First Aid Kit will be provided by District team and carried through the parade.  Follow the [Purple Card](https://www.scouts.org.uk/volunteers/staying-safe-and-safeguarding/safe-scouting-cards/safe-scouting-and-emergency-procedures/) guidance if an incident occurs. |  |