

#SkillsForLife



Scouts brand guidelines

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What we do

Welcome

This guide will help you understand who we are, what we do and how we show ourselves to the world. When we use a strong and consistent brand and talk clearly about our benefits, we attract more support for Scouts.



We're Scouts and everyone's welcome here. All genders, races and backgrounds. Every week we give almost half a million people aged 4-25 the skills they need for school, college, university, the job interview, the important speech, the tricky challenge and the big dreams: the skills they need for life.

We're the dream builders, the future makers, and the inspirers, helping create closer communities and build a stronger society.

#SkillsForLife



We believe that skills for life can prepare better futures:

- for young people by giving them the character, practical and employability skills they need to succeed.
- for volunteers by equipping them with better skills, tools and support to deliver inspiring programmes.
- for society by bringing people together and improving the lives of those in our communities.

We help young people step up, speak up and gain skills for life.

Character skills like **resilience**, **initiative**, **independence** and **tenacity**

Employability skills like leadership, teamwork and problem solving

Practical skills like **cooking**, **first aid and coding**

Things we deliver

Skills for life

- Character skills
- Employability skills
- Practical skills

Things we enjoy

- Fun
- Friendship
- Adventure
- A sense of belonging
- Learning by doing
- Being outdoors
- Helping other people

Things young people get from Scouts

- Skills for life
- Adventure
- Wellbeing
- Leadership
- Citizenship

Things we care about

- Young people
- Volunteers
- Our communities
- Our planet
- Wellbeing
- Safety
- Inclusion

Things we stand for

- Integrity
- Respect
- Care
- Belief
- Cooperation

Things we do that benefit society

- Closer communities
- Happier, more resilient people
- More people playing their part in society
- Better life chances for more young people

By 2025 we'll have prepared more young people with skills for life, supported by amazing leaders delivering an inspiring programme. We'll be growing, more inclusive, shaped by young people and making a bigger impact in our communities.



Our brand at a glance

What we talk about

What we convey

What we show

How we talk

Skills for Life (character, employability and practical skills)

A sense of belonging

Fun, friendship and adventure

Grounded, conversational, colourful, relatable, inspiring and surprising

What we call ourselves Scouts (only 'The Scout Association' in formal documents).

Integrity Respect Care **Belief** Cooperation

Our values

As Scouts we live by our values. They run through everything we do, how we act and the way we treat each other.



Logotype

Our logo is very important to us. It's the symbol that represents and unites us as a movement. Please use it consistently, to build awareness, recognition and adoption of our brand.



Stack lock-up

Please use this version when there is enough room.

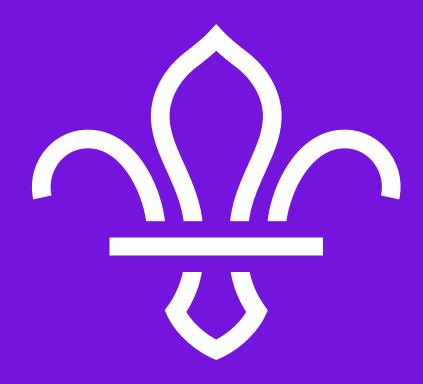


Linear lock-up

Please use this when there isn't enough room to use the stack version.

Note: All rules apply to both linear and stack versions of our logotype.

Always use the supplied artwork files. These are available at scoutsbrand.org.uk



The fleur-de-lis may be used when it's already clear it's in a Scouts context.

Logotype

Logo colours

The logotype should always be visible and not lost on busy backgrounds and textures. The logo should only ever be used as an image file and not recreated in text form.

Our logo should only appear in a single colour; black, white or purple, except for Scouts in the nations where the following colours should be used:

Scotland - Scouts Blue Wales - Scouts Red Northern Ireland - Scouts Green or Scouts Purple

Colour references can be found on page 20-23.

Scouts $^{\bigcirc}$



Scouts %





Local personalisation

The logo must be used locally. It can be personalised at a local level with the addition of the name of the Group, District, County, Area or Region below it. No additional words should be added to the personalisation, for example, 'Sudbury' should be used, not 'Sudbury District' or 'Sudbury District Scouts'.

personalisation. Note that the words 'Scout Group' are not required

Group logo lock-up

The name must appear in Nunito Sans Extra Bold.

For all local usage, regardless of location, on a purple or black background, the logo must appear in white. On a white background, the logo must appear in black or purple, apart from in the nations where the following colours should be used:

Scotland - Scouts Blue Wales - Scouts Red Northern Ireland - Scouts Green or Scouts Purple

Colour references can be found on page 20-23.

The logo may also appear in white on a background palette colour, black on white, white on black and white on an image.

District logo lock-up personalisation

County, Area or Region logo lock-up personalisation

There is a logo generator on the Scout brand centre that allows you to create and download a personalised logo free of charge.

Scouts (1)





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Logotype

Group logo lock-up personalisation



District logo lock-up personalisation



County, Area or Region logo lock-up personalisation



Logotype

Group logo lock-up personalisation from each devolved nation



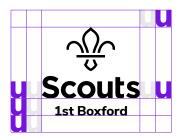




Logotype

Clear space for our logo

Please give our logo space to breathe. This clear space is measured by the height and width of the letter 'u' in Scouts.



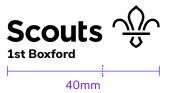


Minimum size

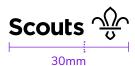
Stack logotype





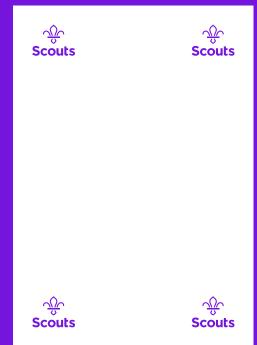


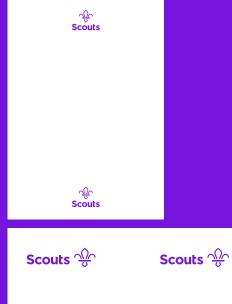




Logotype placement

We have a a number of preferred positions for our logo. This means our brand is always visible and consistent. Our logo should only appear once on any page or cover. The examples show all the locations the logo may appear.





For more examples of logotype placement please see our applications section pages 44-59





Colours

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Scouts brand guidelines

Colours

Primary colours

We use eight colours, plus black and white. The familiar purple is our primary colour.

The colours are best used alone, or in the pairs shown over the next three pages. They are vibrant, engaging and help bring our brand to life.

When using colour with an image, choose a colour from the palette that complements the image. Always use the correct colour breakdowns: CMYK and Pantone® for print and Hex # for digital.

Please avoid using text on Scout Teal as this creates poor contrast and readability.

Scouts Purple

RGB r116 g20 b220 CMYK c72 m80 y0 k0 Pantone Violet C HEX #7413dc Thread YJB506

Scouts Teal

RGB r0 g184 b164 CMYK c74 m0 y45 k0 Pantone 3275 C HEX #00b8a3 Thread YHG725 White

Black

RGB r0 g0 b0 CMYK c0 m0 y0 k100

HEX #000000

Thread Black

Pantone Process Black C

RGB r255 g255 b255 CMYK c0 m0 y0 k0 Pantone n/a HEX #ffffff Thread White

5%

20%

40%

60%

80%

Our primary colour is purple, anchoring our brand in a familiar world.

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Colours

Scouts Red

RGB r237 g64 b36 CMYK c0 m90 y100 k0 Pantone Red 032 C HEX #ed3f23 Thread YHG125 **Scouts Pink**

RGB r255 g180 b229 CMYK c2 m30 y0 k0 Pantone 183 C HEX #ffb4e5 Thread YHG113

Scouts Green

RGB r38 g183 b86 CMYK c75 m0 y91 k0 Pantone 347 C HEX #25b755 Thread YHG741

Colour pairings

These are our colour pairings. Use them to add vibrancy to your communications. **Scouts Navy**

RGB r0 g58 b130 CMYK c100 m88 y12 k0 Pantone 294 C HEX #003982 Thread YHG328

Scouts Blue

RGB r0 g110 b224 CMYK c95 m35 y0 k0 Pantone 285 C HEX #006ddf Thread YHG334 **Scouts Yellow**

RGB r255 g230 b39 CMYK c0 m6 y90 k0 Pantone 108 C HEX #ffe627 Thread YHG207

Typography

Typography

Our Scout brand font is Nunito Sans.

This is a free Google font. It offers flexibility while being clean, contemporary and highly legible. It also expresses our personality and is confident and inclusive.

The font can be downloaded from font.google.com/specimen/Nunito+Sans and used at no cost.

Black for headlines and hashtags

Extra Bold for local personalisation within our logotypes

Bold for highlighting information in body text

Regular for body text when on a solid colour background

Light can be used for body text when on a white background

Nunito Sans Regular AaBbCcDdEeFf GgHhliJjKkLIMm NnOoPpQqRrSsTt UuVvWwXxYyZz — 0123456789 #!@£\$€%&*():;?•

Nunito Sans

5 weights Black Extra Bold Bold Regular Light

Nunito Sans is available at fonts.google.com/specimen/Nunito+Sans

Typography

Using typography

There are a number of different weights in the Nunito Sans font family. For main headers we recommend Nunito Sans Black. For body copy, we recommend Nunito Sans Regular. Use Nunito Sans Bold for your call to action and contact details.

Only use Italicised versions of the font to distinguish certain words from others within body copy. It can be useful when referencing a publication but should be used as little as possible.

> Headline: Nunito Sans Black 24pt 24pt

Body text: Nunito Sans Regular Nunito Sans Bold 10pt 12pt

Call to action: Nunito Sans Bold Nunito Sans Black 16pt 24pt



Not pictured: the mini bus driver, sandwich maker, photo taker.

We're Scouts and everyone's welcome here. All genders, races and backgrounds. Every week we give almost half a million 6-25 year olds the skills they need for school, college, university, the job interview, the important speech, the tricky challenge and the big dreams: the skills they need for life.

This only happens because of great volunteers, like you.

scouts.org.uk/volunteer

#SkillsForLife

Typography and grids

Grids bring order to the page; they allow for the consistent organisation of text, graphics and photographic elements.

In both print and digital communications, we need to allow key elements space to breathe. This means not trying to cram too much on a page.

With smaller print communications, we recommend a four column grid. For larger banners and billboards, this may increase to allow for more elements.







Leaflet example

2 – 4 column grid



Photography

Inspiring photography is at the heart of our brand. Our photography should show our diversity, fun, friendship and adventure but above all, give a sense of belonging. The emphasis should be on capturing moments of connection, learning, sharing, achievement and friendship. They should focus on the emotional response to activities rather than simply showing the activities themselves.





Photography

Photography is all about capturing a moment in time.

It could be the moment you fell in the water while kayaking for the first time, or reaching the summit of a mountain, or the moment someone thanks you for a job well done.

Remember we don't have to show photo, but we should show fun,





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How we talk

Here's the thing. The way we talk is just as important as what we say. It helps people get to know us, understand us better and more likely to support us. It's about getting our personality across.

The way we talk is grounded, conversational, colourful, relatable, inspiring and surprising.

Easy to say. But how do you get started?

Well, put simply, we write as we speak, people to people. We steer clear of stuffy language and never use a complicated word if a simple one will do just as well. We never forget Scouts is a hobby, and something that's often done in our spare time. That's why we keep things informal and grounded.

It helps when we explain things, and use everyday language, particularly when talking about skills for life. So instead of saying 'resilience' we'll say 'try and try again' or 'get back up and try again. We've got lots more examples of this on the next few pages.

Visit our style guide for advice on how we use some specialist language and terms here at Scouts. scouts.org.uk/styleguide

A little guide to how we talk

- Use short sentences and snappy headlines.
- Avoid unnecessary information such as 'As a team, we have...'
- Jump straight into the action.
- Use active language such as 'We're' rather than 'We have been'.
- Use simple words instead of stuffy ones, such as 'make sure' instead of 'ensure'.
- Use contractions such as 'we're' instead of 'we are'.
- Use down to earth examples.
- Inject some energy.
- Talk about skills for life, but show fun and adventure.

Like these? Find lots more at scoutsbrand.org.uk

Grounded Conversational Colourful Relatable Inspiring Surprising

How we talk about skills for life

From this:

Independence Resilience **Dedication** Curiosity Adaptability **Teamwork Empathy** Motivation Patience **Initiative**

To this:

How we talk

Under your own steam or Doing your own thing

Try, try again or Get back up and try again

Sticking at it or Going for it

Asking the big questions

With a plan B (and C) up your sleeve or Thinking on your feet

Mucking in or Playing your part

Stepping into their shoes or Seeing their side

Go-getting or Give it a go

As long as it takes or No rush

Thinking for yourself

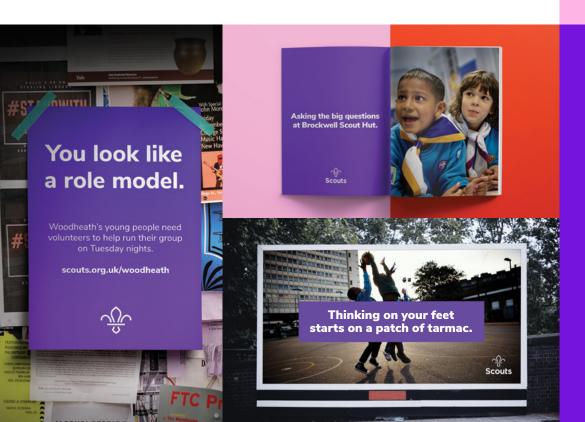
Need a sparky headline?

Pair a grounded skill with an everyday place, time or activity and you've got a sparky headline. It makes the skills young people learn at Scouts sound within reach. We want parents and young people to think 'that could be me'.

The one thing all these examples have in common is that we've used detail and everyday language to show the different skills young people learn at Scouts.

A little detail goes a long way

Use detail to help ground 'skills for life' and to paint a picture of what it's really like to volunteer for Scouts. Make it everyday colourful, make it real, make it personal:



We need tea makers, activity planners, tidy-uppers and helpers for as little or as much time as you can spare. How we talk

Inclusion and diversity

We're proud be an inclusive movement, open to all. But it's not enough just to say it. Our communications needs to show this, not only in our choice of images, but also in the language we use. Inclusive language is about using welcoming words, phrases and expressions that don't make assumptions or exclude people.



How we talk

Advice on inclusive language

- Use gender neutral terms for people, such as 'volunteers', and 'members', and not words like 'guys.'
- Avoid gendered language such as 'mankind.' 'Humankind' is better.
- Use inclusive pronouns such as 'We.' This shows we're part of a team, working together.
- Don't assume everyone has parents. Words such as carer or caregiver are better.
- Think carefully before using colloquialisms such as 'that's a piece of cake' to mean 'easy.' Would a non-native English speaker understand this?
- Don't define people by their gender. In the phrase 'female engineer for example, it's not necessary to specify the gender.
- Use positive language when talking about a disability and put the person first. So for example, it's better to say: 'a person with a disability' rather than a 'disabled person.' Don't imply any sense of victimisation – never say 'suffering from sight loss' for example.
- If you're uncertain how to refer to person or a group or people, it's best to ask them what language they would prefer.
- We are actively anti-racist and never use language that stereotypes, demeans or excludes people.
 We use thoughtful, sensitive language that treat all people with dignity and respect.
- If in doubt, think: 'What's the kindest thing to say or write?'

Find out more about our commitment to inclusion and diversity at scouts.org.uk/volunteers/inclusion-and-diversity

How we talk

Digital accessibility

We need to make our branded communications as inclusive and accessible as possible. Please follow this advice when creating online content.

There are four principles a website must meet to be accessible:

Perceivable – users are able to recognise and use websites with the senses available to them

Operable – users can find content, regardless of how they choose to access it

Understandable – users are able to understand our content

Robust – our content can be interpreted reliably by a wide variety of browsers and technologies

How we talk

Please remember:

- Add alternative text (Alt text) to every media file for people who use screen readers. Alt text should:
 - be descriptive and able to build up an image in your mind
 - describe as many things in the foreground and background as possible, including colours and objects
 - no more than one or two sentences.
- Use clear call to actions don't use 'click here' or 'find out more' as a screen reader won't know where the link is taking them
- Link titles need to be descriptive
- Use spacing to keep text clear and easy to read
- Use bullet points to break up long lists or to give instructions
- Make sure all language is in Plain English and in our tone of voice
- Use subtitles on all videos
- Use transcripts for all audio
- Use text not images of text (Images of text are not readable by devices such as screen readers)
- Capitals should be used only at the beginning of a sentence.

Please don't:

- Capitalise whole words
- Use language like 'the blue box at the bottom of the page'
- Italicise or underline font
- Use emojis or smiley faces in any website content
- Insert Excel tables (these aren't easily readable on mobile devices). Use bullet points instead to display data
- Use a blue background when adding a hyperlink within text.

Before you make your content live:

- In Microsoft Word and PowerPoint, you can use the accessibility tool to check for errors, warnings and tips. To use this tool, click the 'Review' tab and then click 'Check Accessibility.'
- Try navigating the page with your keyboard – Take the nomouse challenge
- Test your webpage on different devices

 press F5 on your keyboard, click the
 arrow next to 'Dimensions Responsive'
 and you'll be able to select to view the
 page in different devices from an iPad
 through to a Samsung Galaxy.

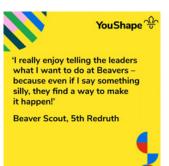
Further reading

- Accessibility guidelines on the UK Gov Website
- How we talk Getting to know our tone of voice scoutsbrand.org.uk

Using our brand

Our visual identity is bold, clean and contemporary. It has greatest impact when we use it confidently and with simplicity. Here are some examples of bold and effective usage.



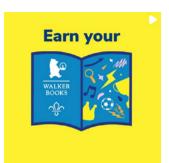






























Social posts Social posts



Mr. A N Other The Company Regent Street London W1R 3DA

Layout of letter 25/05/2018

Dear Sir/Mada

This letter is composed in dummy text. It is designed to be read, but carry no meaning, As a simulation of studial copy, using ordinary words with rormal letter frequencies. It cannot desire they exhaus Charmy actives which is used other integrapes or ever pulser this purpose that Charmy settles that have the integration of the composition of the compos

This text is representative of a particular style. It uses the same type sizes, leading, settlings and typographic detailing as extual copy. Simulation text may be provided in any typeface, at whatever size and format is required. Paragraphs may be long or short. Texts can be produced to complete any area, as the copy is simply repeated using different starting points.

Yours sincere



Signatory's Title

The Sout Association
Glovell Park
Chingford
London E4 7QW
0345 300 1818 (UK)
+44 (020 8433 7100
sout association []scout.org.ak
souts.org.ak

• /scoutsassociation

паринев слагор положе досько розрана или повец или кололо го розпалодовичувания ир тауы слагия.

Letterhead





Compliment slip







Business cards

Templates are available on the Scouts brand centre at scouts.org.uk/brand









Using our brand





Double-sided adult recruitment flyer

Single-sided flyer with border and low ink coverage



Step up. Speak up. Play your part. scouts.org.uk/join #SkillsForLife



Single-sided adult recruitment flyer with border





Single-sided adult recruitment flyer



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Using our brand

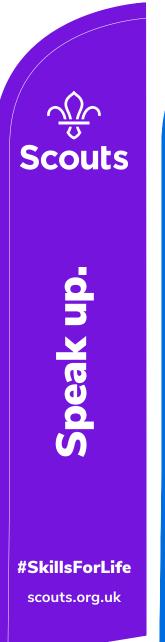
Using our brand



Sign









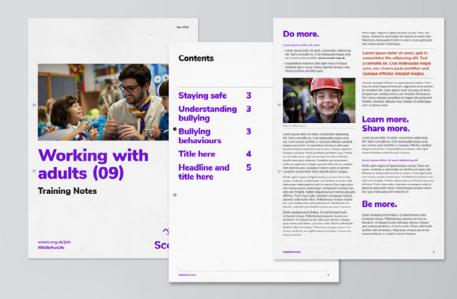
Feather flags

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Word document





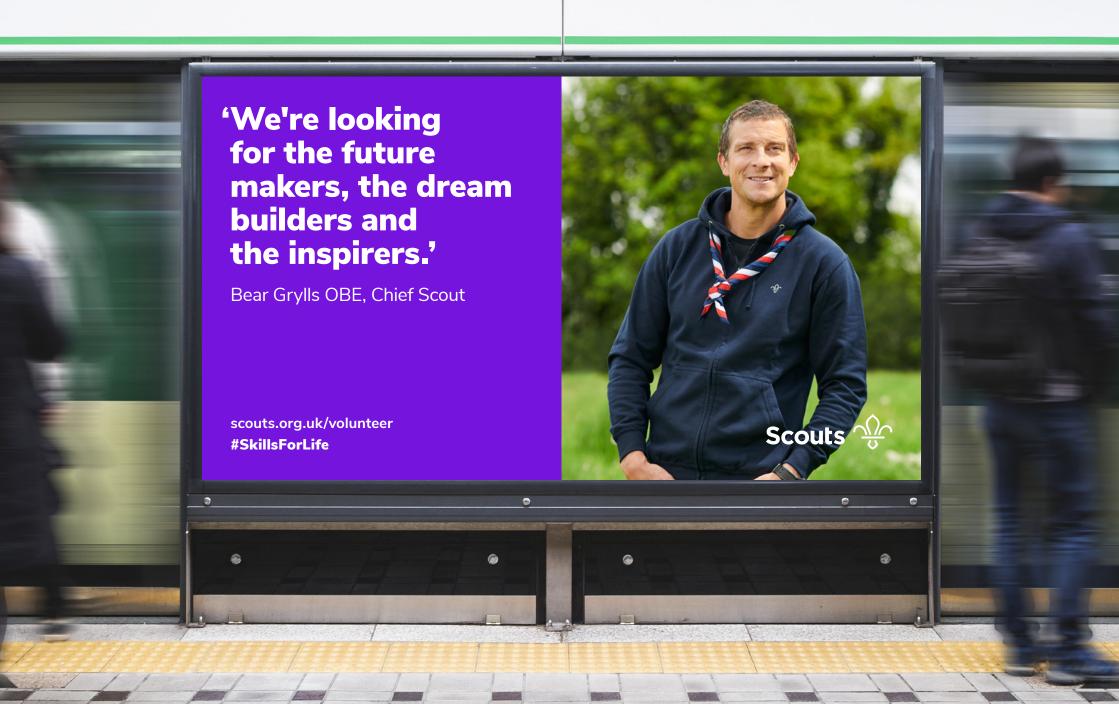






PowerPoint slides



























Resources

Brand centre

We want to make creating on-brand Scout materials as easy as possible. Our brand centre scouts.org.uk/brand contains a wide range of templates, tools and resources to support communications and recruitment, including:

- brand guidelines
- logo artwork
- local logo generator
- web to print templates (including banners, posters, flyers, certificates, stationery)
- social media templates
- MS Office templates
- photo library
- videos

Style guides

To make sure we're consistent across the movement in the way we write and present our communications, visit our editorial style guides at scouts.org.uk/styleguide

Permissions

Our trademarks (including the fleur-de-lis and section logos) may be used by local Scouting in the operation and promotion of Scouting. However, our trademarks may only be used commercially under licence from The Scout Association.

To request a licence, please apply with details to licensing@scouts.org.uk

Got a question or suggestions? Please let us know at support@scouts.org.uk

'Scouts have stood on the moon, climbed Everest, crossed deserts, oceans and helped save lives. We're happiest when we're outdoors, learning new skills and helping others.'

Bear Grylls OBE, Chief Ambassador of World Scouting

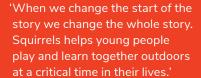


'What our volunteers do makes all the difference. Without their ideas, hard work and encouragement Scouts simply wouldn't happen.'

Dwayne Fields, Scouts Ambassador

'The most important lesson life has taught me is that even when things are really bad you can always find something to laugh about. Never give up hope. My dream is to travel the world and go on all the biggest zip lines!'

Arthur, Beaver Scout



Matt Hyde OBE



'Our 7,000 Scout groups are at the heart of our communities. They play such an important role in helping young people step up and gain skills for life.'

Ellie Simmonds OBE. Scouts Ambassador

'As a Scout, I've collected for food banks and even cooked with Levi Roots. I'm so proud to be a Scout and would like to say a special thank you to my leaders. Keep smiling and keep helping others.'

Sarijane, Scout



Get in touch

We're always happy to help. Contact us at support@scouts.org.uk

facebook.com/scoutassociation instagram.com/scouts/twitter.com/UKScouting

scoutsbrand.org.uk #SkillsForLife

