

# EXPLORER BELT CERTIFICATE REQUEST FORM

**One form should be completed for each team.** This form is used to collect information about young people for the purpose of recording award completion, for use by us at the Scouts HQ. As part of this form we collect personal data about a young person, in order to monitor completions.

We take personal data privacy seriously. The data you provide to us is securely stored on our electronic servers used by staff at the Scouts HQ. For further detail please visit our Data Protection Policy [here](#).

We will keep the basic data (award holders names, award holders county and award completion date) we capture from this form permanently, so we have a historic record of award completions. The remaining data will be deleted three years after the award completion date. For further detail on our retention periods please visit our Data Protection Policy [here](#).

Name(s) of participant(s).....  
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Commissioner name:  
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Commissioner signature:  
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Commissioner membership number  
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Unit or Scout Network:  
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Date:  
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District, County/Area/Scottish Region:  
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Once the Explorer Belt certificate request form has been completed and approved, it will be sent to the Explorer Belt Award Administrator at the Scouts HQ by the commissioner.

Name and address that certificates should be sent to:  
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The commissioner will send it to:

**The Explorer Belt Award Administrator**  
The Scouts, Gilwell Park, Chingford, London, E4 7QW

Competencies met:  
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If you are in Scotland/Wales/Northern Ireland your Explorer Belt certificate request form should be sent to:

Dates of expedition:  
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**Scouts Scotland** Scottish Scout HQ, Fordell Firs, Hillend, Dunfermline, Fife, KY11 7HQ

Country visited:  
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**Scouts Cymru** ScoutsCymru HQ, Castle House, Southern Street, Caerphilly, CF83 1LH

Title of major project:  
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**Northern Ireland Scouts**, ScoutsNI HQ, 109 Old Milltown Road, Belfast, BT8 7SP

Date of presentation:  
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