

# Accessibility checklist

Use this checklist to explore your meeting place and figure out just how accessible it is.



Checklist		Yes	No	How could this be improved?
1	Are there clear and helpful signs?			
2	Are the doors automatic? Can you open the doors while sitting down?			
3	Is the entrance wide enough for a wheelchair user to enter the building? Are all of the doorways inside wide enough? As a guide, they should be at least 80cm wide; 83cm is better.			
4	Could a wheelchair user access the building (Is there step free access – ramps, a lift or level access)?			
5	Are the steps clearly marked? Do they have colourful edges? Are they grippy not slippery?			

<b>Checklist</b>		<b>Yes</b>	<b>No</b>	<b>How could this be improved?</b>
<b>6</b>	Is there enough room to move around if you use a wheelchair or have an assistance dog? What about turning the corners, and narrow corridors?			
<b>7</b>	Can you get to all levels of the building without using any stairs? If there's more than one floor, is there a lift? If there's a lift, is it working?			
<b>8</b>	Is there an accessible toilet? Is it big? Are there things for people to hold on to? Is there a red emergency cord left loose? Is there a changing table big enough for an adult? Is there a hoist?			
<b>9</b>	Are the counters and tables at a height that wheelchair users can reach?			
<b>10</b>	Is there parking for disabled people (blue badge holders) nearby? Is it clearly marked?			
<b>12</b>	Are the rooms and corridors all well lit?			
<b>13</b>	Is there clear information about accessibility where there's other information about your meeting place (for example, on the website, on social media, on flyers)?			