Unit Name:

	RAG Criteria	Score	Notes	Red	Amber	Green	Link to resource
Young People	Number of Explorers			Fewer than 12		12 or more young people	
	Young People Records			No accurate record of all current members	Records of Explorers but this information is not shared	Accurate record of Explorers shared as needed	
	Introducing new Explorers			No introduction to the Unit/Scouting given to parents or young people	Limited induction, welcome pack given out only	New parents and young people are fully introduced to the Unit/Scouting, welcome pack and local information shared	Welcoming explorers
	Young people leaving Explorers in the last 12 months			No idea of why young people leave Unit	Conversations had with those leaving our Unit	Aware of why people are leaving our section, acting on the information to improve where possible	
	Waiting list system (those old enough to join now)			No system in place for managing the waiting list	Ad-hoc system in place for managing the waiting list	A good system in place for managing the waiting list	
	Waiting list size (those old enough to join now)			Some on the waiting list will not have a place in the next 6 months	All on the waiting list will have a place in the next 6 months	No waiting list is needed as we can find space immediately	
	Moving on to Explorers			Moving on happens on an ad-hoc basis	Some interactions between Explorer Units and Scout Troops	Good links between the Explorer Units and Scout Troops	Welcoming explorers
	Moving on to Network and leadership			Explorers leave Scouting at 18	Dedicated Explorers find their own way to Network or leadership role at 18	All Explorers are fully informed and supported through their choices at 18	Moving On
	Moving On Award			Unaware of the moving on award	Choose not to use the moving on award	All Explorers gain the moving on award	
	Gender make up			Unit is all one gender	Unit is of mixed genders but not well balanced	Unit is usually gender balanced	Gender
	Ethnic make up			Unit is not representative of the ethnic mix of our local community	Aware of the make up of our local community and aim to be representative.	Unit is representative of the ethnic mix of the local community	
	Support for LGBTQ+ members			Nothing is done to ensure that LGBTQ+ members feel comfortable being open about this	If a member came out as LGBTQ+, Unit would be supportive	Unit is proactive in supporting and welcoming LGBTQ+ members of all genders, and know where to seek further support.	LGBT+
	Accessibility of the section			Unit is not accessible for people with additional needs.	Unit is accessible for some additional needs, but not others.	Unit is accessible and welcoming to all with additional needs, and know where to seek further support.	Supporting those with additional needs

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Adults	Number of volunteers in the Unit Leadership Team			Only 1 (or less) adult volunteer	2 adult volunteers	3 or more adult volunteers	
	Volunteer recruitment			No plans to recruit, only react when people leave	Some recruitment plans, inconsistently organised. Looking in the usual places	Actively recruiting, aiming to make the volunteer team representative of the local community	Recruitment toolkit
	Adult rota			No adult rota	Poorly supported / ineffective adult rota	Enough volunteers and an adult rota	Adult rotas
	Involving parents			Parents not involved in supporting the Unit in any way	Parents are actively encouraged to support the Unit, but few take part	Unit receives a good level of support from parents	Four week challenge
	Knowledge of Flexible Volunteering			What is flexible volunteering?	Limited understanding of flexible volunteering and limited information available	Good knowledge of flexible volunteering, with lots of information available	
	Welcoming new volunteers			New volunteers are expected to 'prove themselves' before being welcomed	New volunteers are informed where support is available and expected to seek help if needed	New volunteers are actively supported to learn their role and help is offered	First impressions
	Skills & interest audit of adults			No skills audit undertaken	Skills audit undertaken but information not used	Regular skills audit undertaken and information used to the benefit of the Unit	Adult surveys
	Vacancy Board			No vacancy board	Vacancy board in place but not up to date	Vacancy board in place and up to date	Advertising vacancies
	Partnership Agreement (where needed)			No Partnership agreement in place	Partnership Agreement in place but not followed	An agreed working partnership in place and regularly reviewed	Partnership agreement
	Website			No website, or page on district website or website is out of date	Website or page on district website, but with limited information and rarely updated	Website or page on district website with up to date information	Websites
	Social Media			No use of social media	Limited use of/understanding of social media	Appropriate use of social media to communicate and recruit new members	Social media
	Messages/Email			No use of direct electronic communication	Contact details held but out of date	Appropriate use of direct electronic communication	
	Social events			No social events organised	Social events organised but poorly attended	Regular social events organised and well attended	Group get togethers
	Leadership diversity			Leadership lacks diversity regarding gender, ethnicity, disability, age, faith, sexual orientation and socio-economic status	Leadership is diverse in one or two areas e.g. age and gender	Leadership provides diverse role models regarding gender, ethnicity, disability, age, faith, sexual orientation and socio economic status which is reflective of the local community	Inclusion and diversity
	Unit inclusivity culture			Behaviours, attitudes and language that is exclusionary or offensive go unchallenged	Behaviours, attitudes and language that is exclusionary or offensive is sometimes challenged	Behaviours, attitudes or language that is exclusionary or offensive is always challenged	

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Programme	Programme Planning			Programme is planned on a weekly basis or not at all	Programme is either planned less than half termly and/or not shared with parents	Programme is planned well in advance (at least half termly) and shared with parents.	Programme Planning
	Contribution to programme planning from volunteers			Section leader makes all programme planning decisions without consultation	Some of the leadership team and explorers attend the programme planning meetings	All of the leadership team and the Explorers attend programme planning meetings	
	Sources of programme ideas			All programme ideas come from leaders experience and old programmes	Programme ideas come from leaders experience or from a programme book or website	Programmes come from a good mix of sources, including idea from the explorers	
	Sharing the programme plan			Programme plan for the year is not shared	Programme plan shared with adults within the section	Programme plan is shared across the District with Explorers and parents	
	Reviewing what we've done well			No review is carried out	Consultation with adults only	Consultation with young people and adults, acting on feedback	
	Engaging with the Local Community			0-1 community events per year	2 community events per year	3 or more community events per year	
	Joint activities with other Units in the District			No joint activities with other units in the District	Less than 1 joint activity per term	1 or more joint activity per term	
	What percentage of Explorers are working towards their Queens Scout Award?			Less than 20%	20% to 60%	More than 60%	
	What percentage of Explorers gain the Chief Scout Diamond or DofE Silver Awards?			Less than 20%	20% to 60%	More than 60%	
	Explorers are aware of and have the opportunity to gain the Explorer Belt?			No knowledge of the Explorer Belt	Some Unit members are aware of the Explorer Belt	All Unit members are aware of the Explorer Belt and how to achieve it.	Explorer Belt
	Number of activity badges most Explorers gain			Less than 6	6 to 10	10 or more	
	Frequency of Unit forum			Young people have no opportunity to feedback to the leadership team	Forums occur less than once per term	At least once per term as part of the programme planning meeting	Explorer scouts taking the lead
	What percentage of Explorers are Young Leaders?			Less than 20% of Explorers are Young Leaders	20 - 60% of Explorers are Young Leaders	Over 60% of Explorers are Young leaders	
	Young Leaders development			Young Leaders do not meet for training	Young Leaders sometimes meet for training	Young Leaders regularly meet for training	Young leaders scheme
	Safeguarding Information for Young Leaders			Young Leaders know of the orange card but have never had it explained or discussed the contents or have not seen the yellow card	Young Leaders know about the orange card and it's advice and procedures and have had it explained to them	The orange card, it's advice and procedures are known by all Young Leaders and is regularly reviewed	Young people first orange card
	Nights Away Experiences			Explorers are given less than 3 nights away opportunities	Explorers are given 3 - 4 nights away experiences per year	5 or more nights away experiences per year	Nights Away Permit Scheme
	Promise			All members are offered a single wording of the Promise.	Members could opt to use any wording of the Promise if they wish/ ask us to.	Members are supported to explore which wording of the Promise they wish to make.	The Scout Promise
	Reasonable Adjustments			No reasonable adjustments made to support the full participation of members	Actions taken to make reasonable adjustments to support participation when asked	Routine meetings with members (and their parents/carers if relevant) who need reasonable ajustments, implented and reviewed regularly	Reasonable Adjustments
	Adult Ratios - Indoor Activities			No consideration is given to the adult numbers. Parents are required to stay behind at short notice	It is planned for two adults to be present	Every effort is made to ensure sufficient adults are present at each meeting to carry out the programme safely	Adult to young people ratios
	Adult Ratios - Outdoor Activities			Ratios not normally checked for outdoor activities	Ratios are checked but there are not always enough adults, most activities run anyway	There is always the right ratio of adults and a leader in charge of all activities	Guidance for supervision of activities

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Safety	Headcounts			Headcounts are not carried out when outside the main venue	When outside the main venue headcounts are carried out	When outside the main venue headcounts are carried out frequently and at each change of circumstance	Planning an outing (headcount)
	Risk Assessments - Activities			No risk assessments are done or shared	Risk assessments have been carried out and are shared	Risk assessments have been carried out and are reviewed regularly	Risk assessments
	Safety Training			Adults are not completing any safety training	Safety training is only undertaken as part of 'Growing Roots'	Safety training is undertaken as part of 'Growing Roots' and ongoing learning	Safety training
	Safeguarding Training			Adults are not completing any safeguarding training	Safeguarding training is only undertaken as part of 'Growing Roots'	Safeguarding training is undertaken as part of 'Growing Roots' and ongoing learning	Safeguarding training
	Accident reporting locally			No method of reporting accidents	Accident form in which accidents are written	Accident form in which accidents are recorded and filed. All entries are reviewed regularly	Emergencies and reporting
	Safeguarding Information for leaders			Adults know of the yellow card but have never had it explained or discussed the contents or have not seen the yellow card	Adults know about the yellow card and it's advice and procedures and have had it explained to them	The yellow card, it's advice and procedures are known by all adults and is regularly reviewed	Safeguarding volunteers responsibilities
	Emergency Procedures			Adults are not aware of The Scout Association's emergency procedure	Adults are aware of the procedure but are unsure of what it is	Adults are aware of the emergency procedure and both national and local procedures are reviewed regularly	Emergencies and reporting
	Staying Safe' Safety Checklists			Scout Association's safety checklists have not been distributed and are not referred to	Safety checklists have been received and read by adults	Safety checklists have been received and reviewed by all adults and frequent reference is made to them	Staying safe safety checklist
	Code of Behaviour			The Unit does not have a code of conduct	The Unit has a code of conduct	The Unit has a code of conduct which is written by the young people and adhered to by adults and young people	Promoting positive behaviour
	First Aid Qualifications			Not all Section Team Members have a current first aid certificate	All Section Team Members have first response training apart from new adult members who will complete in their first year	All Section Team Members have a current first aid certificate	First aid training
	First Aid Provision			No accident forms or first aid kit	Accident forms and first aid kit but contents have not been checked	Accident forms and first aid kits present, its contents are regularly checked	First aid kits
	In Touch System			No knowledge about the 'in touch' system	Use of home contact or 'in touch' system for nights away	In touch' system in place for all meeting and activities	In Touch System
	'Leader in charge'			Running of the meetings and activities are shared, there is no designated 'leader in charge'	Some meetings and activities have designated 'leader in charge' and participants may or may not know who that is	All meetings and activities have designated 'leader in charge' and all participnats know who that is	Leader in charge
Learning	Growing Roots'			Adults take over 5 months to complete 'Growing Roots'	All adults complete 'Growing Roots' training within 5 months	All adults complete 'Growing Roots' learning within 3 months	Growing Roots training
	Wood Badge			Volunteers do not have access to Wood Badge learning and are not encouraged to look into it	Volunteers who are working towards their Wood Badge have delays in completing and validating their learning	All volunteers who want to complete their Wood Badge have access to the resources and are supported with their learning	Wood Badge
	Specialist Training (Scout Permits & External Training)			No opportunity for specialist training or permits but there is a need for them in the programme	No opportunity for specialist training or permits, but there is no need for them in the programme	Need in the programme for specialist training / permits, but we have them or are working towards them	Activity Permit Scheme
	Nights Away Training			No adults in the Unit have a nights away permit	We are working towards having a Nights Away permit in the Unit	At least 1 adult in the Unit has a Nights Away permit	Learners (Access to Training)