

TITLE: ETIHAD STADIUM CAMPUS RISK ASSESSMENT

Hazard	Who may be harmed	Current control Measures	Additional Controls	Who is Responsible	When is the action needed	Action Completed
Slipping and tripping in all reception and general circulation areas	Staff and visitors	Maintain mats at entrance sufficient to remove water from feet/umbrellas. Erect warning signs in severe conditions, maintain a cleaning and response regime Ensure suitable flooring with high slip resistance factor	Help desk available for reporting spillages or issues raised	FM manager, cleaning team		Ongoing
Loose flooring causing trip hazard	Staff and visitors	Maintain inspections, replace damaged flooring, place temporary barriers and signs until complete.	“	FM manager, cleaning team		
Liquid spillages and leaks	Staff and visitors	Maintain Inspections and cleaning response, use signage and barriers as required	“	FM manager, cleaning team		

**Risk Levels**

Low	No further preventative measures are required, but a check should be made to see if the likelihood can be reduced. Monitoring is required to ensure that the controls are maintained.
Medium	Further Risk reduction measures are required (where practicable) as soon as possible within 1 to 3 months
High	immediate risk reduction measures are required.

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Slipping in plunge pool areas and dressing room	Players, coaches, staff, tour guests	Ensure nonslip floor finish maintained, suitable footwear to be worn where appropriate. All damage to be repaired. Pool area lighting maintained.		Facility managers	Ongoing	
Slipping and Tripping Kitchens and Restaurant areas	Staff & guests	Ensure spillages are reported and cleaned up ASAP put out wet floor signs as required. Areas to be inspected and maintained.		Catering staff & facility managers	Ongoing	

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Injuries from O/head work, electrical etc. Due to maintenance and Repair work. Contractors working	All Staff/ contractors, visitors	Ensure all contractors work is monitored, set up exclusion zones and appropriate signage. Complete work out of hours where possible. Appraise competence of contractors, responsible person to check contractors work activities.	High risk works controlled by Permit to Work	Facilities and maintenance	Before work commences and Ongoing	
Maintenance Work	All Staff/ contractors, visitors	Ensure all work is properly planned, set up exclusion zones, display signage. All trades staff to be competent to complete the work.	High risk works controlled by Permit to Work	Facilities and Maintenance	Before work commences and Ongoing	

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Bomb Threats Terrorist Activities	All Staff, visitors and contractors	24 hr security presence on site CCTV system operational. Procedure in place and operated for threats. Communications with police regarding any intelligence received. Increased site security with anti-ram barriers installed and turnstiles at E,W &S Receptions	Evolve Body scanners at West, East and South Reception entrances. Reception teams trained in handling threats; all staff have access to ACT training	Security managers and security staff. All staff trained to raise awareness of anything suspicious.	Ongoing	
Risk of injury from Use of Treatment Facilities	Playing staff coaches and support staff	All use of the facilities to be controlled by trained medical personnel only. Emergency procedures to be in place. Areas to be locked when no medical supervision available.	Players trained and familiarised in use of equipment	Coaching and Medical Staff	Before use and ongoing	

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Promotions, conferences, Exhibitions, concerts activities etc	Staff, Visitors, Contractors	Assess competence and policies of promoters and exhibitors. Ensure electrics are inspected & comply with IEE regs (18 <sup>th</sup> edition). Examine safety procedures & equipment examination reports. Inspect promotions/ stalls for hazards - initially & regularly. Supply relevant H&S information to Attendees regarding evacuation, fire etc. Ensure noise limiters fitted to DJ eqpt etc. consider staff rotation and PPE provision.	Provide details of emergency procedures to promoters and staff	Facilities managers, Duty managers	Prior to, during setup of events and at break down	
Vandalism	Staff, Visitors, Contractors	Maintain security patrols, monitor CCTV eject troublemakers. Match-day procedures enforced from agreed procedures with police and stewards.	Emergency procedures in place to deal with any risk presented from damage to property	Facilities managers, Maintenance	Ongoing	

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Fire, Smoke inhalation, burns, crushing injuries, death.	All staff visitors and contractors	Automated Fire alarm Cat L5 installed, all staff familiarised with fire procedure and escape plans. Trained Fire Marshals in place. All Equipment and facilities maintained. Inspections completed to ensure escape routes are clear. Fire Extinguishers available throughout. Fire procedure in place and routinely tested. All staff have fire awareness training. Information supplied to visitors.	Routine security patrols maintained. Fire compartmentation and Fire doors in place.	H&S Manager, Facility managers, Maintenance team	Ongoing	
Structural Damage structural collapse	Staff, visitors, contractors	Annual Structural building inspection and report completed. Structural and eqpt maintenance regime in place.				

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Legionella from water systems	All staff, visitors, contractors & public	Maintain scheme to control legionella in line with L8. Contractors engaged to service and sterilise plant. Bacterial analysis samples taken. Shower heads cleaned and treated. Any dead legs in pipework flushed and cleaned.	Ongoing maintenance and repair of water systems. Correct control temperatures maintained	Maintenance team Facilities and H&S Manager	Ongoing	
Football Training  Uneven Playing surface, injuries from products used in pitch treatment. Collapse of Goal posts  Extremes of Weather Dehydration	Players, coaching and support staff	Players to be supervised by trained coaching staff. FA approved training methods used. Medical team present. Playing surfaces and equipment maintained in good order. No hazardous products used on pitches. Adequate supplies of water and specialist drinks provided.  Suncream available	Goal posts and playing surfaces inspected and checked before training or matches commence.  Suitable Training Kit supplied.	Facilities team, Grounds manager and staff	Ongoing	

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Car Parking Collision with Vehicles, Slipping and Tripping	Staff, Visitors, contractors and members of the public	Car park surface marked out, adequate lighting available and in use. 10 MPH speed limit in place. Winter protocol in place for snow/ice removal. Routine maintenance inspections and repair completed. Car Park management and stewarding in place on matches and major events to manage congestion.	For when the COOP Arena comes on Line this year an agreed plan between Arena and MCFC management teams has been developed to enhance the control of carparks and all Public areas. ANPR system in place to manage vehicle access.	Senior FM Managers, security teams from each venue	Ongoing, before during and at the end of events	
Lifts; Failure of lift causing entrapment inside.	Staff, Visitors, contractors and members of the public	Lifts on maintenance contract, emergency alarms installed and monitored. MO's trained in release procedure	On match/ major event days, use of lifts is controlled by steward in the lift cage	FM Managers, security team	Ongoing	

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Kitchen & restaurant operations  a) Injury to staff through poorly maintained eqpt.  b) Food poisoning.	Staff / visitors	New/ regularly maintained eqpt available for use, PAT testing. Ensure daily checks on eqpt by staff.  Ensure provisions of food safety act are adhered to. Temperature records, risk assessments, HACCP etc carried out by staff, along with allergen information and training		Facility and Maintenance managers. Catering staff	Ongoing	
c) Electrocution using electrical eqpt in wet areas.	Catering staff	RCBO cct breakers fitted. PAT testing of portable appliances. All electrical eqpt on maintenance schedule. Daily user checks		Facility and Maintenance managers	Ongoing	

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d) Scalds, burns & cuts from food preparation activities, collisions between kitchen staff	Staff	Skilled kitchen staff, Information instruction and training. Kitchen layout design suitable for operation	Toolbox talks and staff briefings	Catering managers and Team leaders	Ongoing	
e) Injury to staff from use of kitchen eqpt	Staff	Only trained staff allowed in kitchen and to operate equipment. Prescribed dangerous machine users records. Managers to supervise any young person's in cleaning prescribed dangerous machines	Regular monitoring of use, Toolbox talks given to staff	Catering Managers, Health safety and compliance manager	Ongoing	

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f) Injury through poor lighting  g) poor ventilation causing heat stress	Staff	Maintain good lighting in work areas and access ways. Special attention to preparation areas where knives are used. Report any defects to maintenance.  Heating / ventilation systems to be regularly maintained and effective. Report any faults		Facility managers and maintenance team	Ongoing	
H) injury from chemicals used in cleaning kitchen equipment de-carbonising, dishwashing.  i) slipping on spillages	Staff	Coshh assessment completed for all products used. Information instruction and training provided. PPE provided as required.  Spillages to be removed immediately by kitchen staff. Hazard warning signs to be displayed whilst floors are drying		Catering managers, Health safety and compliance manager.		

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k) Cuts from broken glass, crockery etc  L) Injury from poorly guarded machinery, bowl mixer, slicer, mincer etc	Staff, visitors and contractors	Dish wash/glass wash machinery operators trained, PPE supplied  All machinery to be used with prescribed guards in place. Kitchen manager to ensure standards are maintained by staff and guards are always used <b>Annually a Food hygiene audit is completed by a third party company, full report and action plan provided for all catering areas</b>		Catering Managers, Health safety and compliance manager	Ongoing	
General Staff Facilities A) Long term health effects of passive smoking	Staff, visitors and contractors. Young children	Smoking is banned in the workplace, no smoking policy enforced. Smoke shelters located at suitable locations around site.	Smoking ban extended externally to Stadium footprint	Facility Managers / H&S	Ongoing	

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b) injury through poor lighting  c) poor heating / ventilation	Staff /visitors	Maintain good lighting in work areas and corridors, car parks, storage yards.  Heating and ventilation controlled on BMS. All systems to be regularly maintained.	Help desk available for reporting faults	Facilities maintenance team	Ongoing	
Young Persons/ Trainees/ apprentices	All young persons and vulnerable adults	Ensure all young or inexperienced persons are given adequate supervision, suitable training and instruction. Suitable induction to be completed a specific young person's RA to be completed for individuals. This is to be specific to the role that they are required to undertake.	Consider appointing a learning mentor to support and develop	Department manager	Prior to appointment and ongoing	

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First Aid, Treatment not Immediate or Inappropriate	Staff, visitors, contractors	Maintain access to trained first aiders, Ensure stocked first aid kits. Operate correct procedures, maintain treatment rooms & qualified sports medicine staff where required. Doctor on site for major events		H&S, FM Managers, Medical teams	Ongoing	
Bar / Conference facility toilets  A) Slipping on spillages  B) Disabled person becoming trapped in accessible toilet	Staff, Visitors / customers	Inspection / reporting regime in place. Cleaners to clear up spillages immediately warning signs to be displayed. Regular checks of facilities, ensure toilet alarms are maintained and operational.	Help desk available to report issues.	FM Managers, Cleaning team	Ongoing	

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c) Injury to staff from hazardous waste	Staff	Take sharps boxes to sharps (needles) clinical waste procedure to be maintained. Information and training provided for staff along with PPE.	Maintain staff awareness and training.	FM manager/ cleaning staff, H&S	Ongoing	
Opening of Ventilation Louvers in Stadium bowl and on concourses. People / animals entering at low level louvers, and risk from falling from height at upper level.	Staff visitors	Ensure louvers are closed/ locked during events. Ensure bottom section of upper level are permanently closed & padlocked. Fit some form of mesh to inner sections. Allowing access to open when required	Perspex has now been fitted internally to louvers at ground level	Grounds Team, Facility manager	Ongoing	

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Accessing Rear TV gantry Fall from height due to low level front handrail.,	Staff, contractors, Public gaining unauthorised access	Stewarding of access ladders to gantry during an event. Access doors to be closed and padlocked. Restricted access procedure in place.	Maintain staff awareness and training.	FM manager/ stewards, H&S	Ongoing	
Accessing camera gantries, fall from height, dropping eqpt onto people below.	Staff, visitors, contractors	Restricted access on event day's area stewarded. TV companies given information, safety procedure in place, harnesses to be worn when accessing for cleaning. Lens catch net in place. Maintain access ladder	Regular inspection and review of structure	Maintenance Team, Facility manager, H&S	Ongoing	

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Electrical / office equipment and materials Injury through malfunction electrical fault / misuse	Staff	Ensure regular PAT checks on electrical equipment. Carry out manufacturer's recommendations for cleaning and maintenance. Supply information, instruction and training for use. Report faulty equipment.	Help desk available for reporting faults. Pre use checks to be completed	FM & maintenance manager/ H&S	Ongoing	
Manual handling injury to office staff etc., Through moving heavy loads / stationary etc. Reaching the above to and from shelving. Carrying equipment / furniture etc.	Staff	Manual handling assessments carried out and reviewed. Kick along stools provided to reach upper shelves. Shelves appropriately stacked (heavier products on lower shelves). Trolley and sack barrows provided for heavier goods. Restrict manual handling Tasks to fit and able persons unless mechanical aids available. Provide information instruction and training.	Use logistics team to move furniture and equipment where possible	Facility managers	Ongoing	

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Display Screen Equipment / Workstation Long term injury through inadequate equipment or poor workstation design	Staff	Complete individual workstation assessment using City Learning portal. Staff undergo familiarisation and training. Regular review. Staff to report any issues to line managers. Regular staff breaks, eye testing available if requested.	Employees also complete home workers RA using the same online portal. Any concerns are automatically referred to H&S	managers/ H&S, HR	Ongoing	
Injury from contractors and construction activities.	Staff visitors, contractors	Contractors work under CDM regulations, safety supervisor appointed for site. Building site barriered off from the rest of the business areas and signage in place. Staff to be alert to contractor activities and report any infringement of plant and machinery onto restricted areas.	Safety inspections carried out and weekly update meetings to discuss programme and any concerns	ID Team, H&S, Facility Managers	Ongoing	

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Vehicles / pedestrians in collision with Security Bollards. Terrorist attack	Staff	Appropriate signage in place, management plan using stewards to manage and inform pedestrians and vehicles when bollards operated. Bollards highlighted, Auto pa message before bollards operate, area under steward control and cctv monitoring. Vehicle access procedure in place.	Traffic light system controlling bollard system	Security manager / H&S, Fm Manager	Ongoing	
External areas and service tunnel/ car parks Collision with Speeding vehicles	Staff, contractors, visitors	Speed limit and direction signage in place, speed control humps installed on stadium perimeter road. Match day marshals control traffic flow.	Security control vehicle access and movements into service tunnel	FM managers, security and H&S	Ongoing	

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Poor road surface and drainage Damage to footpaths Poor Lighting	Staff /visitors, contractors	Car parks and roadways routinely checked / maintained. Delineation between pedestrians and vehicles  Maintain suitable lighting on car parks.	Routine inspections completed by estates team, pavements /kerbs checked and repaired as necessary	Facility and estates manager	Ongoing	
Injury due to car crime car theft etc.	Staff /visitors, contractors	Security patrols maintained, CCTV operational and recorded. Suitable signage in place		Facility and estates manager. Security team	Ongoing	

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